

Lewis & Clark Graduate School

Self-Service Registration from the Catalog

Catalog Navigation Overview

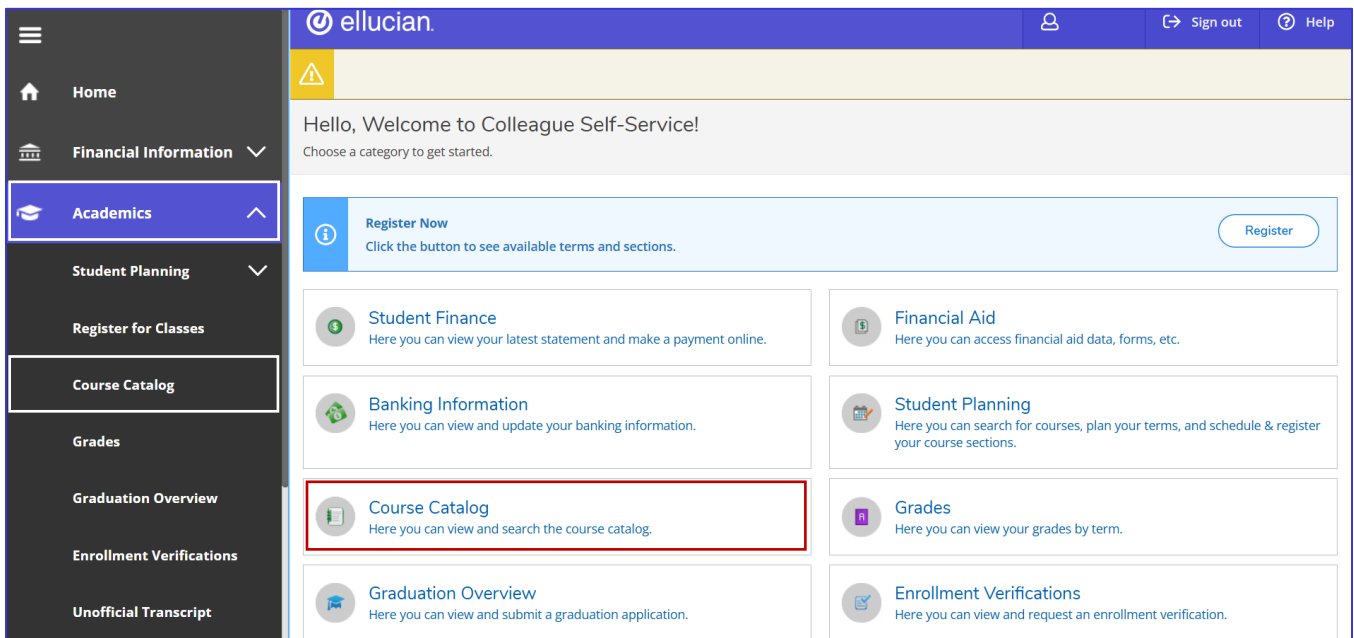
The Course Catalog view in Student Planning is the primary tool for searching and filtering academic courses in the catalog. It provides two main ways to navigate using the Advanced Search option: **Catalog Listing** for general course descriptions and **Section Listing** for specific class times and availability.

The 3 Steps to Register:

- **Search:** Find the course sections you need.
- **Build Your Schedule:** Add the desired course sections to your schedule.
- **Register:** Log in at your specific assigned date/time and click the **Register** button to finalize your schedule.

You can access the Course Catalog two ways:

- **From the homepage:** Click the **Course Catalog** tile, or
- **From the hamburger menu (≡) at the top left:** Select **Academics**, then **Catalog**.



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Add a Section to Your Schedule

Search for a section

- Select a *Graduate* level **Semester** from the drop-down menu. (Ex: **Grad - Fall 2026**)
- Select a **Course Subject** from the drop-down menu. (Ex: **Art Therapy**)
- Enter a **Course Number**.
- Click **Search**.

The screenshot shows the 'ellucian' Course Catalog Advanced Search page. The interface includes a sidebar with navigation icons and a main search area. The 'Advanced Search' tab is selected. The 'Results View' section has 'Section Listing' selected. The 'Term' dropdown is set to 'Grad Fall 2026'. The 'Courses And Sections' dropdown is set to 'Art Therapy'. The 'Course number' field contains '510'. The 'Section' field is empty. The 'Search' button is highlighted with a red box and an arrow. Annotations include: 'Expand to Select a Graduate Semester' pointing to the Term dropdown, 'Expand to Select Subject' pointing to the Courses And Sections dropdown, and 'Enter Course or Section Number' pointing to the Course number and Section fields.

ellucian

Academics · Course Catalog

Search for Courses and Course Sections

Search for courses...

Subject Search Advanced Search

Catalog Advanced Search

Results View

☐ Catalog Listing

☒ Section Listing

Expand to Select a Graduate Semester

Term

Grad Fall 2026

Meeting Start Date

M/d/yyyy

Meeting End Date

M/d/yyyy

Courses And Sections

Art Therapy

Expand to Select Subject

510

Section

Enter Course or Section Number

Subject

Course number

Section

+ Add More...

Days Of Week

☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday

☐ Thursday ☐ Friday ☐ Saturday

Location

Select Location

Time Of Day

Select Time Of Day

Time Starts by

hh:mm AM/PM

Time Ends by

hh:mm AM/PM

Course Type

Select Course Type

Clear Search

Add a section to your schedule

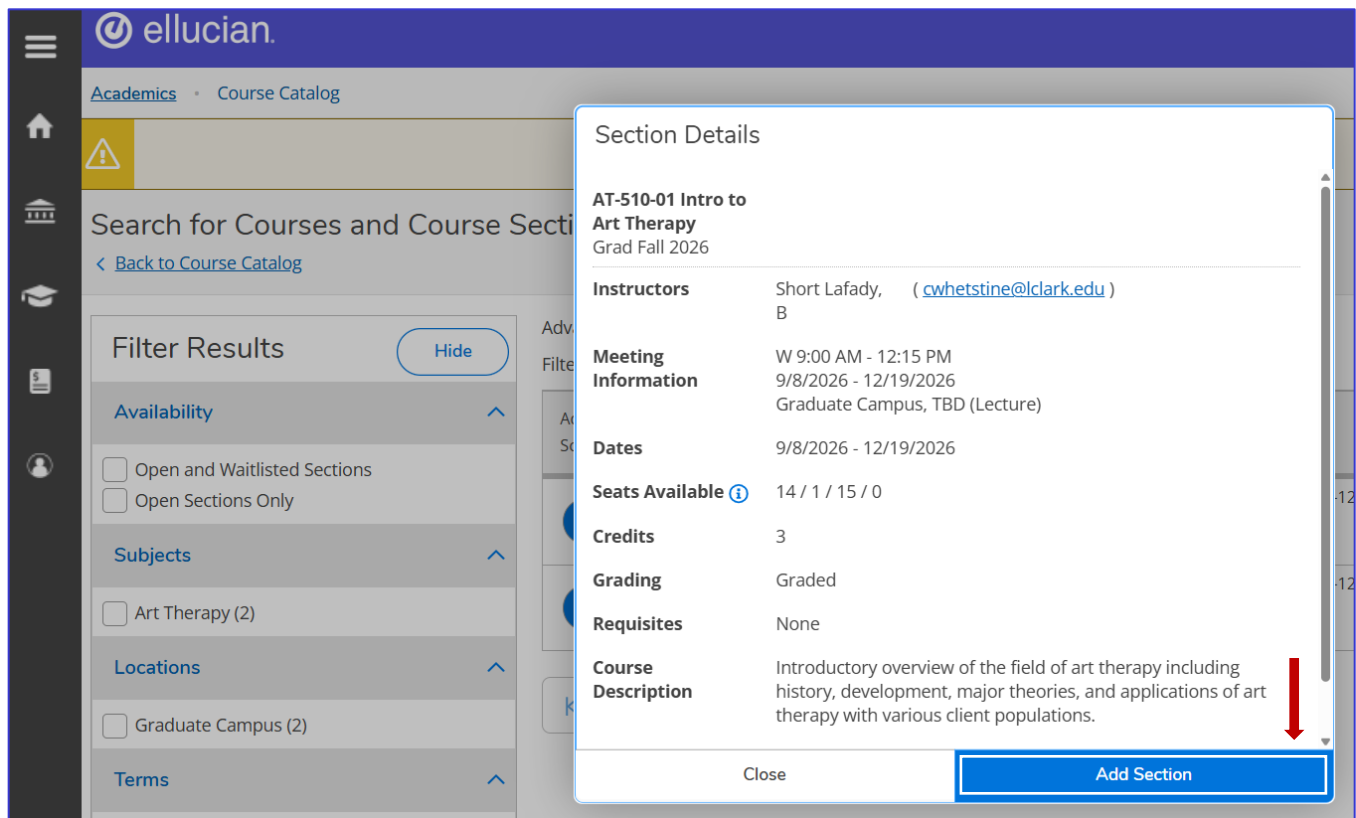
Here you can view your filtered results and select a section.

- Click the **Add** button.

The screenshot shows the ellucian Course Catalog interface. The top navigation bar includes the ellucian logo, a user profile icon, and links for 'Sign out' and 'Help'. Below the navigation bar, the breadcrumb trail shows 'Academics > Course Catalog'. A search bar on the right contains the placeholder text 'Search for courses...'. The main content area is titled 'Search for Courses and Course Sections' and includes a 'Back to Course Catalog' link. On the left, a 'Filter Results' sidebar is visible, showing filters for 'Availability', 'Subjects', 'Locations', and 'Terms'. The 'Availability' filter is expanded, showing 'Open and Waitlisted Sections' and 'Open Sections Only'. The 'Subjects' filter shows 'Art Therapy (2)'. The 'Locations' filter shows 'Graduate Campus (2)'. The 'Terms' filter shows 'Grad Fall 2026 (2)'. The main search results area displays 'Advanced Search Selection: AT-510' and 'Filters Applied: Grad Fall 2026'. A table lists the search results, with columns for 'Add To Schedule', 'Term', 'Status', 'Section Name', 'Title', 'Planned Status', 'Dates', 'Location', 'Instructional Methods', and 'Meeting Information'. Two results are shown for 'Intro to Art Therapy' in 'Grad Fall 2026'. The first result, 'AT-510-01', has a meeting time of 'W 9:00 AM-12:15 PM' and is marked as 'TBD (LEC)'. The second result, 'AT-510-02', has a meeting time of 'M 1:00-4:15 PM' and is also marked as 'TBD (LEC)'. A red box highlights the 'Add' button for the first result, and a red arrow points to it from the left.

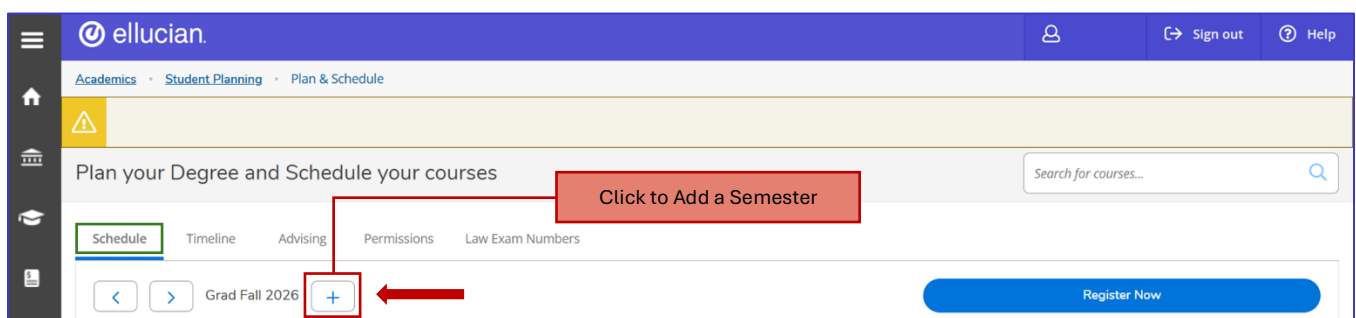
Add To Schedule	Term	Status	Section Name	Title	Planned Status	Dates	Location	Instructional Methods	Meeting Information
Add	Grad Fall 2026	Open	AT-510-01	Intro to Art Therapy		9/8/2026-12/19/2026	Graduate Campus	Lecture	W 9:00 AM-12:15 PM 9/8/2026 - 12/19/2026 TBD (LEC)
Add	Grad Fall 2026	Open	AT-510-02	Intro to Art Therapy		9/8/2026-12/19/2026	Graduate Campus	Lecture	M 1:00-4:15 PM 9/8/2026 - 12/19/2026 TBD (LEC)

- Click **Add Section**. The course is now planned on your schedule.



REMEMBER: Adding a section to your schedule does *not* mean you are registered yet. You must register at your assigned time, or you will not be enrolled!

You may need to add a semester to your **Schedule** to view your assigned registration date and time.



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Register for the Section

- To register for the section, **click** on the **Academics** menu at the top left, then select **Register for classes**.

The screenshot shows the ellucian web application. The 'Academics' menu is highlighted in the top left navigation bar. A dropdown menu is open, showing 'Register for Classes' as the selected option. The main content area displays a table of course sections for 'AT-510: Intro to Art Therapy'. The table has columns for 'Add To Schedule', 'Term', 'Status', 'Section Name', 'Title', 'Planned Status', 'Dates', 'Location', 'Instructional Methods', and 'Meeting Information'. Two sections are listed: 'AT-510-01' and 'AT-510-02'. The 'Planned Status' for 'AT-510-01' is 'Planned', indicated by a yellow checkmark icon. A green notification banner at the top right states 'AT-510-01 has been planned on the schedule.'

- Click **Register** to register for the course that was added to your schedule.

The screenshot shows the 'Plan & Schedule' section of the ellucian web application. The 'Schedule' tab is selected. The main content area displays a calendar view for 'Grad Fall 2026'. A course section 'AT-510-01: Intro to Art Therapy' is highlighted in the left sidebar. The 'Planned' status is indicated by a yellow checkmark. The 'Credits: 3 Credits' and 'Grading: Graded' are shown. The 'Meeting Information' section is expanded, showing the instructor 'Short Lafady, B' and the dates '9/8/2026 to 12/19/2026'. A red arrow points to the 'Register' button in the 'Meeting Information' section. The main calendar view shows the course section 'AT-510-01' scheduled for Wednesday and Thursday at 9am. A 'Register Now' button is visible in the top right corner. The bottom right corner shows 'Planned: 7 Credits', 'Enrolled: 2 Credits', and 'Waitlisted: 0 Credits'.

- Once you click **Register**, the course block will turn **Green**, indicating you are officially registered!

The screenshot shows the 'ellucian' interface with the 'Schedule' tab selected. The course 'AT-510-01: Intro to Art Therapy' is highlighted with a green border and a green checkmark, indicating it is registered. The course details show it is a 3-credit graded course by Short Lafady, B, running from 9/8/2026 to 12/19/2026. A 'Drop' button is visible below the course details. The calendar view shows the course is scheduled for Wednesday and Thursday at 10am.

Timeline Tab

The registered course is now visible in the **Timeline** tab.

The screenshot shows the 'ellucian' interface with the 'Timeline' tab selected. The 'AT-510-01: Intro to Art Therapy' course block is visible in the 'Grad Fall 2026' term, marked with a green checkmark and a green box labeled 'Registered Section (✓)'. The timeline view shows the course is scheduled for the Fall 2026 term, with other terms like 'Grad Spring 2027', 'Grad - Summer 2027', 'Grad - Fall 2027', and 'Grad - Spring 2028' also visible.