

Release of Educational Record Information

- In accordance with regulations contained within the Family Education Rights and Privacy Act (FERPA), Lewis & Clark College will only disclose information from the educational records of a student to a third party if the College has written consent from the student.
- Students, please use this form to provide consent for the release of your educational records to the parties you designate below.

IMPORTANT: this form requires a physical signature, and can be emailed to gradreg@lclark.edu along with a photo of the front and back of a government issued ID. Students may also submit them in-person at the Graduate Registrar's Office in Rogers 301.

I hereby authorize Lewis & Clark College school officials to release the listed educational records to the following:

Name: _____

Name: _____

Name: _____

Specific records to release: (If all records may be released, indicate by writing "Any Education Records Requested")

This release does not permit the disclosure of records to any other persons or entities without my written consent unless specifically allowed for within FERPA regulations. I understand that I may revoke this authorization at any time by providing a request in writing to the Graduate Registrar's Office.

Student Name (please print)

LC ID# or Last 4 digits of SSN

Student Signature (**must be physically signed**)

Date