

Application for Independent Study

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- This form must be submitted to the department office at least one week prior to the last day to register for classes during the semester in which the Independent Study is scheduled.
- Graduate programs may have varying limitations regarding how many courses or credits of independent study can be applied to program requirements. Refer to the graduate school catalog or your advisor for more information.

Student Information:

| | | |
|------------|------------------|-------|
| _____ | _____ | _____ |
| First name | Last name | Date |
| _____ | _____ | _____ |
| LC ID # | LC Email Address | |

Course information:

Select one:

- Degree Applicable Independent Study Course
- Continuing Ed Independent Study Course (non-degree applicable credit)

Course subject (ex: AT): _____ Course number (select one): 599 699 799

Title of Independent Study: _____

Start term (ex: Spring 2024): _____ Course start date: _____ Course end date: _____

Credits: _____ Grading format (select one): CR/NC Letter Per-credit tuition (if district-affiliated): _____

This independent study course will replace the following course in the student's program:

Course subject (ex: AT): _____ Course number (ex: 510): _____ Course title (ex: Intro to Art Therapy): _____

Required approvals:

Faculty Advisor signature: _____ Date: _____
**Form can be sent from LC email address in lieu of signature*

Instructor signature: _____ Date: _____
**Form can be sent from LC email address in lieu of signature*

Department Chair signature: _____ Date: _____
**Form can be sent from LC email address in lieu of signature*

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Application for Independent Study

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1. On a separate sheet, please outline your proposed Independent Study project. Include goals, reference materials (if known), and measure of intended outcome.

2. Justification for request of Independent Study (why do you want to do this independent study?):

3. Suggested Student/Instructor meeting dates and times:

4. Method of evaluation:

5. Bibliography:

5. Final paper or product must be given to instructor no later than the last day of the semester when credit is requested, unless otherwise agreed upon.

Please return completed form to the Graduate Registrar's Office.